## **EQUAL EMPLOYMENT OPPORTUNITY**

Falls Media, LLC KWFB - KXXN

ANNUAL REPORT April 1, 2017 to March 31, 2018

**Due APRIL 1, 2018** 

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## **OPEN POSITIONS**

POSITION: Part Time - Data Rep Entry

Hired: Trevon Harris Date: 6-5-17 Source: MSU School Referrel

Date Opened	Recruitment Sources*	# Interviewed
5-1-17	Employment Agencies/Departments	1
	Industry Publication	0
	Industry Referral	1
	Internal Candidate	0
	Newspaper(s)	0
	Radio Ads	0
	Website(s)	0

Total # of Applicants: 4
Total # Interviewed: 2

POSITION: Full time - Sales/Account Executive

Hired: Haley Hays Date: 10-9-17 Source: Radio Ads

Date Opened	Recruitment Sources*	# Interviewed
5-1-17	Employment Agencies/Departments	3
	Industry Publication	0
	Industry Referral	2
	Internal Candidate	0
	Newspaper(s)	0
	Radio Ads	2
	Website(s)	1

Total # of Applicants: 17 Total # Interviewed: 8

POSITION: Part Time – Account Executive

Hired: Kim Southard Date: 10-9-17 Source: Radio Ads

Date Opened	Recruitment Sources*	# Interviewed
7-1-17	Employment Agencies/Departments	3
	Industry Publication	0
	Industry Referral	0
	Internal Candidate	0
	Newspaper(s)	1
	Radio Ads	2
	Website(s)	1

Total # of Applicants: 15
Total # Interviewed: 7

<sup>\*</sup>See Pages 4 & 5 For Detailed Recruitment Resources

#### SUPPLEMENTAL RECRUITMENT MEASURES

## April 26-28, 2017

Pat Bryson, Sales Consultant participated in the NAB Job Fair in Las Vegas. 3 potential candidates.

#### May 11, 2017

Colleen James, GSM participated in the Texas Workforce Solutions Job Fair at Sikes Senter Mall 11am to 5pm. Resumes from applicants accepted and filed.

#### **November 9, 2017**

Colleen James, GSM participated in the Texas Workforce Solutions Job Fair at Texas Work Services Corporation location on Hatton Road – for Texas Veterans Commission 10am to 2pm.

## March 23, 2018

Dan Balla, Falls Media President and Executive Board Member of RTVF Department at the University Of North Texas, attended a 'Kickstarter' networking event at the main campus in Denton. Mr. Balla met with over 200 students to discuss career opportunities. Applications acquired and filed.

#### RECRUITMENT SOURCES

## **Employment Agencies/Departments**

Workhard Worksmart 2813 Central Expressway East Wichita Falls, TX 76302 940-766-5601 940-766-3419

Texas Workforce Solutions 4309 Jacksboro Hwy Wichita Falls, TX 76302 940-322-8220 940-322-1801

Department of Human Services 1328 Oakhurst Dr. Wichita Falls, TX 76302 940-720-8485

TAB 503 E 11<sup>th</sup> St Suite 200 Austin, TX 78701 512-322-9944

North TX Hispanic Chamber of Commerce (Now part of Wichita Falls Chamber of Commerce) P.O. BOX 1860 Wichita Falls, TX 76307 940-723-1741

NAACP Wichita Falls Branch PO Box 1442

Midwestern State University 3410 Taft Blvd Wichita Falls, TX 76308 940-397-4000

Vernon College 4105 Maplewood Ave Wichita Falls, TX 76308 940-696-8752

Wayland Baptist University 4110 Call Field Rd Wichita Falls, TX 76308 940-696-0404

Wayland Baptist University 426 5<sup>th</sup> Ave Suite 7 SAFB, TX 76311-2931 940-855-4322

Industry Referrals
Inside Radio Trade Publication

**In-house Posting** 

#### Newspapers

Times Record News 1301 Lamar Wichita Falls, TX 76301 940/767-8341

Website Postings www.bobradio.fm

Midwestern State University www.mustangshire.org

Wichita Falls Chamber Of Commerce 900 Eighth Street, Suite 218 PO Box 1860 Wichita Falls, TX 76307 940-723-2741 Fax 940-723-8773 www.wichitafallscommerce.com

NOTE: All resumes for all applicants are on file in Applications Folder in Human Resources file drawer.